



## HAMBURG AREA SCHOOL DISTRICT BOARD AGENDA

Date: Monday, June 21, 2021  
Time: 6:30 p.m.  
Location: Hamburg Area High School  
James A. Gilmartin Community Room

**Mission Statement:** To prepare learners to live lives of significance and meaning.

Anyone wishing to speak to a specific agenda item or make general comments should fill out a request form and give it to the Board Secretary. All comments will be held during the public comment period. There is a five (5) minute limit on all speakers.

**I. Call to Order**

**II. Roll Call of Members**

**III. Pledge to the Flag**

**IV. Approval of previous meetings minutes (May 24 and June 7, 2021)**

**V. Public Comments**

**VI. Board Reports**

- A. Berks E.I.T. Committee – Ms. Zimmerman
- B. Joint Operating Committee – Mr. Raugh
- C. Committee on Legislative Action – Mr. Johnson
- D. Intermediate Unit – Mr. Specht
- E. President – Mr. Specht

**VII. Report of the Business Manager**

- A. Recommend approval of 2021-2022 General Fund Final budget in the amount of \$47,070,060
- B. Recommend approval of 2021-2022 Real Estate tax resolution
- C. Recommend approval of 2021-2022 Homestead/Farmstead resolution
- D. Recommend approval of 2021-2022 Depository Institutions
  - 1. General Fund – M&T Bank, Tompkins Vist Bank, Pennsylvania Local Government Investment Trust (PLGIT)
  - 2. Capital Reserve Fund – Pennsylvania School District Liquid Asset Fund (PSDLAF)
  - 3. Bond Fund – PSDLAF
  - 4. Debt Service Fund – Tompkins Vist Bank

5. Food Service Fund – M&T Bank, PLGIT
  6. HS and MS Activity Funds – M&T Bank
- E. Recommend approval of 2021-2022 Facilities Use Fee Schedule
- F. Recommend approval of 2021-2022 property and liability insurance renewals
1. Package – includes property, equipment breakdown, general and law enforcement liability, crime, automotive liability and physical damage
    - CM Regent at a cost of \$97,541 with a \$10,000 deductible
  2. Excess Liability
    - CM Regent at a cost of \$4,569
  3. School Leaders' Legal Liability
    - CM Regent at a cost of \$16,285
  4. Volunteer
    - CM Regent at a cost of \$500
  5. Cyber Liability
    - 60 day extension with Traveler's Insurance at a cost of \$1,771 in order to implement Multi Factor Authorization (MFA)
- G. Recommend approval of 2021-2022 workers' compensation insurance renewal with Amtrust at a cost of \$154,197
- H. Recommend approval of 2021-2022 life and accidental death & dismemberment coverage with One America at a cost of \$.085/\$1,000 coverage for an approximate total of \$19,181
- I. Recommend approval of 2021-2022 long-term disability insurance with one America at a cost of \$.153/\$1,000 coverage for an approximate cost of \$4,005
- J. Recommend approval to commit and assign fund balance in an amount to be determined later.
- K. Recommend approval for HASD Administration to perform 2020-2021 budgetary transfers necessitated by the annual single audit and said transfers to be subject to ratification by the Board at a later date.
- L. Recommend approval to utilize cooperative purchasing agreements including but not limited to: Berks County Intermediate Unit, CoStars, Keystone Purchasing

Network (KPN), US Communities, Amazon Business, E&I Cooperative Services, The Interlocal Procurement System (TIPS), Sourcewell, and PEPPM.

M. Recommend approval of Board policy:

1. 340 – Responsibility for Student Welfare

### **VIII. Report of the Superintendent**

- A. Recommend approval of the General Fund Treasurer's Report
- B. Recommend approval of the General Fund invoices submitted for payment
- C. Recommend approval of Food Service Profit and Loss Statement and invoices submitted for payment
- D. Recommend approval of the Capital Reserve Treasurer's Report and invoices submitted for payment
- E. Recommend approval of the Debt Service Treasurer's Report
- F. Recommend approval of the 2021 Bond Fund Treasurer's Report
- G. Recommend approval of the HS and MS Activity Funds Treasurer's Reports and invoices submitted for payment
- H. Recommend approval of disposal items presented on detailed listing
- I. Recommend approval of the following Administrative Staff:
  - 1. Ryan McGinley – Middle School Dean of Students
    - Effective 07/01/2021
    - \$84,500
- J. Recommend approval of the following Summer Learning Academy Staff:
  - 1. Brittany Stauffer, Teacher
    - Effective 6/21 – 7/16/21
    - \$50.00 per hour / 15 hours per week
    - Current HASD employee
  - 2. Stephen Haegele, Teacher
    - Effective 6/21 – 7/16/21
    - \$50.00 per hour, 15 hours per week
    - Current HASD employee
  - 3. Crystal Alspach, Teacher
    - Effective 6/21 – 7/16/21

- \$50.00 per hour, 15 hours per week
- Current HASD employee

4. Justin Brown, Teacher

- Effective 6/21 – 7/16/21
- \$50.00 per hour, 15 hours per week
- Current HASD employee

5. Tom Agnew, Teacher

- Effective 6/21 – 7/16/21
- \$50.00 per hour, 15 hours per week
- Current HASD employee

K. Recommend approval of the 2021-2022 Confidential Staff salaries.

L. Recommend approval of a textbook for Advanced Placement Biology - AP Edition Campbell Biology, 12<sup>th</sup> Edition, Publisher: Pearson, ISBN: 978-0-13-648687-9, Copyright: 2021.

M. Recommend approval of the following High School Clubs:

1. The Gay and Straight Alliance Club
2. The Jewelry Making Club

**IX. Information Items**

**X. Dates to Remember**

<b>July</b>	<b>19</b>	<b>Board Meeting</b>	<b>6:30 p.m.</b>
<b>August</b>	<b>9</b>	<b>Board Meeting</b>	<b>6:30 p.m.</b>
	<b>23</b>	<b>Board Meeting</b>	<b>6:30 p.m.</b>

**XI. New Business**

**XII. Adjournment**