

HAMBURG AREA SCHOOL DISTRICT BOARD MEETING AGENDA



Date: Monday, June 19, 2023
Time: 6:30 p.m. Doors open for public 6:00 p.m.
Location: James A. Gilmartin Community Room
Hamburg Area High School
701 Windsor Street, Hamburg

Mission Statement: To prepare learners to live lives of significance and meaning.

Anyone wishing to speak to a specific agenda item or make general comments should fill out a request form and give it to the Board Secretary. All comments will be held during the public comment period. There is a five (5) minute limit on all speakers.

- I. Call to Order**
- II. Roll Call of Members**
- III. Pledge to the Flag**
- IV. Approval of previous meeting minutes**
- V. Public Comments**
- VI. Board Reports**
 - A. Berks E.I.T. Committee – Ms. Zimmerman
 - B. Joint Operating Committee – Mr. DeAngelo
 - C. Committee on Legislative Action – Mrs. McFadden
 - D. Intermediate Unit – Mr. Hummel
 - E. President – Mr. Hummel
- VII. Report of the Business Manager**
 - A. Recommend approval of 2023-2024 General Fund Final Budget in the amount of \$54,829,724.
 - B. Recommend approval of 2023-2024 Real Estate tax resolution
 - C. Recommend approval of 2023-2024 Homestead/Farmstead resolution (revised)
 - D. Recommend approval of 2023-2024 Depository Institutions
 - 1. General Fund – M&T Bank, Tompkins Vist Bank, Pennsylvania Local Government Investment Trust (PLGIT)
 - 2. Capital Reserve Fund – Pennsylvania School District Liquid Asset Fund (PSDLAF)
 - 3. Debt Service Fund – Tompkins Vist Bank
 - 4. Food Service Fund – M&T Bank, PLGIT
 - 5. HS and MS Activity Funds – M&T Bank
 - E. Recommend approval of 2023-2024 Facilities Use Fee Schedule
 - F. Recommend approval of 2023-2024 property and liability insurance renewals with CM Regent and Travelers in the amount of \$146,560.
 - G. Recommend approval of 2023-2024 volunteer accident insurance in the amount of \$500.

- H. Recommend approval of 2023-2024 workers' compensation insurance renewal with AmTrust at a premium of \$154,767.
- I. Recommend approval of 2023-2024 life and accidental death & dismemberment coverage with Equitable at a cost of \$.078/\$1,000 coverage at an approximate total of \$15,546.
- J. Recommend approval of 2023-2024 long-term disability coverage with Equitable at the rate of \$.138/\$100 for an approximate total of \$3,086.
- K. Recommend approval to commit and assign fund balance in an amount to be determined later.
- L. Recommend approval for HASD administration to pay certain 2023-2024 invoices in advance of Board of Director approval if delaying the payment would result in (1) a late charge or (2) students or staff missing an event. Payment of these invoices are subject to ratification by the Board at the next applicable Board meeting.
- M. Recommend approval for HASD administration to perform 2022-2023 budgetary transfers necessitated by the annual single audit with said transfers to be subject to ratification by the Board at a later date.
- N. Recommend approval to utilize cooperative purchasing agreements including, but not limited to: CoStars, Keystone Purchasing Network (KPN), US Communities, Amazon Business, E&I Cooperative Services, The Interlocal Procurement System (TIPS), Sourcewell, and PEPPM.
- O. Recommend approval of 2023-2024 Custodial Supplies bid
- P. Utilizing funds from the School Mental Health & Safety and Security Grants, proposal in the amount of \$59,288.78 with Berkshire Systems Group, Inc. for security cameras (will be on July 17 agenda for approval)

VIII. Report of the Superintendent

- A. Recommend approval of the General Fund Treasurer's Report
- B. Recommend approval of the General Fund invoices submitted for payment
- C. Recommend approval of Food Service Profit and Loss Statement and invoices submitted for payment
- D. Recommend approval of the Capital Reserve Treasurer's Report and invoices submitted for payment
- E. Recommend approval of the Debt Service Treasurer's Report
- F. Recommend approval of the High School and Middle School Activity Funds Treasurer's Reports and invoices submitted for payment
- G. Recommend approval of disposal items presented on detailed listing
- H. New substitute teacher and nurse rates effective 07/01/2023:
 - 1. \$150.00 – flat rate
 - 2. \$187.50 – former District teachers and nurses, including retirees and employees who resign amicably from employment.
- I. Recommend approval of 2023-2024 Confidential Staff Salaries

- J. Recommend approval of the following position descriptions:
1. Classroom Teacher, Innovation
 2. Temporary Custodian, Temporary Employee
 3. Director, Safety & Security
 4. Director, Special Education & Student Services
- K. Acknowledgement of the following separations:
1. Kelly James – Paraeducator
 - Effective 06/02/2023
 2. Phil Kistler – Head Coach, Winter Track & Field. Head Coach, Spring Track & Field. Head Coach, Cross Country.
 - Effective 06/02/2023 (Track & Field)
 - Effective at the end of the 2023 season (Cross Country)
- L. Recommend approval of the following Professional staff:
1. Blaze Meyers – High School Science Teacher
 - Replacing Doreen Ottaviani
 - Effective 08/21/2023
 - Salary: \$76,180, Master / Step 12
 - Certifications: Instructional II, 8440 Earth & Space Science 7-12; 8450 General Science 7-12
- M. Recommend approval of the following Extra-curricular staff:
1. Leon Blatt – Head Coach, High School Track & Field
 - Replacing Phil Kistler
 - Effective 6/20/2023
 - Stipend: \$7059 / Step 3
 2. Phil Kistler – Assistant Coach, High School Track & Field
 - Replacing Leon Blatt
 - Effective 6/20/2023
 - Stipend: \$3300 / Step 3
 3. Santos Martinez – Assistant Coach, High School Boys' Basketball (50%)
 - Replacing Robert Flowers
 - Effective 06/20/2023
 - Stipend: \$2023 / Step 3
- N. Recommend approval of Affiliation Agreement with Kutztown University to accept student teachers, interns, and student observers in the Hamburg Area School District
- O. 2023-2024 Athletic Handbook (will be on July 17 agenda for approval)

IX. Information Items

- A. May Board Summary
- B. June Enrollment

X. Dates to Remember

<u>Month</u>	<u>Day</u>	<u>Event</u>	<u>Time</u>
July	17	Board Meeting	6:30 p.m.
August	14	Board Meeting	6:30 p.m.
	28	Board Meeting	6:30 p.m.

XI. New Business

XII. Adjournment