

HAMBURG AREA SCHOOL DISTRICT
Hamburg, Berks County, PA 19526-0401

April 8, 2019

The Committee-of-the Whole meeting of the Board of Directors of the Hamburg Area School District was called to order by President, Brian R. Specht, at 6:31 p.m. in the James A. Gilmartin Community Room of the Hamburg Area High School, Windsor Street, Hamburg, Pennsylvania.

A roll call of directors followed, and the following directors were present:

Bradley R. Faust, Leon J. Grim, Cory M. Johnson, Laura “Lolly” Leshner, Andrew C. Raugh, Maggie L. Rhoades, Brian N. Riegel, Brian R. Specht

Absent: Todd D. Hummel

There were eight directors present at the meeting when roll call was taken.

OTHERS PRESENT

Richard J. Mextorf, Superintendent; Michele Zimmerman, Business Manager; Chris Beissel, High School Principal; Shawn Gravish, Middle School Principal; Tim Easter, Middle School Dean of Students; Andrea Berger, Elementary Principal; Lacie Cucciuffo, Elementary Principal; Kim Byassee, Transportation/Child Accounting Coordinator; Teresa Freiwald, Chief Learning Officer; Chris Spohn, Director Operations and Project Development; Than Wright, Technology Supervisor; Aaron Menapace, Athletic Director; David Shefter, Food Service Director; Russell Farbiarz, School District Solicitor; Cindy Sunday, Board Secretary; Visitors: Jerry Rotell, Beth Jackowski, Rick Jackowski, John R. H. Ide, Dave Mengle, Andrea Heckman, Teresa McCarthy-Wright, Kathy Dimera, Steve Rhoades

Mr. Specht opened the meeting with the pledge to the flag.

PUBLIC COMMENTS

Mr. Specht asked for public comments. There were no public comments.

V. REPORT OF THE BUSINESS MANAGER (Items A – E will be on April 29 Agenda for approval)

- A. Bond Refunding Opportunity – Brad Remig, PFM and Scott Kramer, RBC
They distributed and reviewed, Hamburg Area School District *Financial Analysis* (see Exhibit XXVg-39)

Miss Zimmerman reviewed the following

- B. Renewal of dental insurance for 2019-2020 with Delta Dental at a cost of \$23.63/employee per month
- C. Renewal of 2019-2020 CSIU Computer Service Agreement
- D. Renewal of BCIU Service Level Agreement – SMS Services for the period 2019-2020
- E. Renewal of BCIU Service Level Agreement – Tax Services for 2019-2020 school year

VI. Report of the Superintendent

A. Customized Learning Discussion

1. Mrs. Palerino and her students discussed with the board how the students were engaged in learning. Memoir Choice: Speed Dating with Books. How it works: there are five tables of selected memoirs. Each table has a menu to help you peruse the available titles, along with the books themselves. You will begin at one table, looking over each text and noting information on the sheet provided for EACH memoir. After a few minutes, you will be instructed to move to the next table and begin the process again. By the end of class, you must have all books noted on sheet provided. Before you leave class: Rank your top 10 books in order of interest. (1=Need this book; 10= Least favorite of your top 10. (see Exhibit XXVg-40)

Events for this engaged learning are referred to as Book Tasting and Book Club Friday. The students walked around and discussed this activity with board members.

2. Miss Heckman did renovations to her classroom which included color changes and furniture changes (desks and chairs). A student survey regarding the renovations was completed. (see Exhibit XXVg-41)

3. Mr. King explained a variety of things which occur in his class to have students be engaged in learning. Live visualization is a different way. He explained different software which supports many of the things happening in his classroom. He mentioned the money provided by the board was used to purchase hardware and through partnerships with the software suppliers much of the software is free. Revit gets kids engaged in 3D modeling.

B. Director of Safety and Security Discussion

Dr. Mextorf explained how this is someone's job and nobody's job. Dr. Gravish has been leading the way on this. The board was given the Director, Safety & Security position description prior to this meeting. Mr. Grim asked if this would be an armed position. Mr. Rough said it does not seem like an Administrative Position – more like a lower level, coordinator.

Dr. Mextorf said the position would be tried for one year and then take a look at it to see how it is working. District would be looking at a cost of \$82,000 per year. Considering having Dr. McGorry return to cover for Gravish for the year.

C. Project Update – HS, Field House, and Tilden HVAC

Cory Johnson left the meeting at 8:10 there are now 7 directors present at the meeting.

These projects are going to be consolidated into one and will not need to go out for bid. The cost will remain the same and so will the timelines.

D. Recommend approval of the following motion –

To approve the School District Solicitor and/or Superintendent to notify all municipalities within the boundaries of the school district and the county planning commission of its intent to participate in the preparation of an

intermunicipal comprehensive plan with the municipalities within the boundaries of the school district to provide comments for consideration by participating municipalities in accordance with the relevant portions of Article III of the Pennsylvania Municipalities Planning Code, as amended. * A motion was made by Laura “Lolly” Leshner, seconded by Maggie L. Rhoades to approve the Resolution for participation in the intermunicipal comprehensive plan with the municipalities within the boundaries of the school district.

A roll call voice vote was taken on the motion as follows:

“Yes”-	Bradley R. Faust, Leon J. Grim, Laura “Lolly” Leshner, Andrew C. Raugh, Brian N. Riegel, Maggie L. Rhoades, Brian R. Specht
“No”-	None

Motion carried with seven directors voting “yes”.

E. Special Education Plan (7/1/2019 – 6/30/22)*

A motion was made by Brian N. Riegel, seconded by Laura “Lolly” Leshner to approve the Special Education Plan (7/1/2019 – 6/30/2022) as presented. (see Exhibit XXVg-42)

A roll call voice vote was taken on the motion as follows:

“Yes”-	Bradley R. Faust, Leon J. Grim, Laura “Lolly” Leshner, Andrew C. Raugh, Brian N. Riegel, Maggie L. Rhoades, Brian R. Specht
“No”-	None

Motion carried with seven directors voting “yes”.

- F. 2019-2020 Athletic Handbook (will be on April 29 agenda for approval)
- G. Recommend review of the following position descriptions (will be on April 29 agenda for approval):
 - 1. Classroom Teacher, English as a Second Language
 - 2. Technology Inventory Clerk (Summer Help)
 - 3. Information Technology Assistant (Summer Help)
- H. Acknowledgement of the following Separations:
 - 1. Wanda Bechtel, Substitute Nurse
 - Effective 3/27/2019
 - 2. Kathy Reinert, Elementary Classroom Teacher
 - Effective 6/7/2019
- I. Recommend approval of the following Professional Staff: *
 - 1. Krystle Rothenberger, Short-term Substitute Teacher, Elementary
 - a. Replacement for Stephanie Greaves
 - b. Effective 4/1/2019 – June 2019
 - c. \$150.00 per diem
 - d. Certification: Instructional I, Elementary K-6 (2810)
 - e. Boyertown
- J. Request approval of the following Support staff adjustments: *
 - 1. Stephanie Werner-Kissinger, Personal Care Assistant
 - a. Reduced work schedule from 7 to 5.5 hours per day
 - b. Effective 3/1/2019
 - 2. Rhonda Kilner, Head Custodian
 - a. Replacement for Connie Adam
 - b. Effective 3/11/2019 – 8/31/2019
 - c. Existing hourly rate plus \$3,500.00 annual stipend, prorated through August 2019
 - d. Existing HASD employee

K. Recommend approval of the following Extracurricular staff:*

1. Dustin Rohrbach, Assistant Coach, Middle School Boys' Soccer
 - Replacement for Matthew Prince
 - Effective 3/26/2019
 - Stipend: \$1,759.00 (Step 1)

L. Recommend approval of the following Volunteers:*

1. High School
 - Tracey Hoppes
2. High School, Middle School
 - Debra Brown
3. High School, Middle School, Tilden
 - Wendy Hartman
4. Middle School
 - Ellen Magargal
5. Tilden
 - Tamara Korotkikh

VII. Information Items

- A. April Enrollment
- B. Ms. Zimmerman distributed the 2019-2020 General Fund Budget Summary (see Exhibit XXVg-43)

VIII. Dates to remember

April	12-13	Prom Night Fright High School Play	7:00
	17	Early Dismissal for Student – Act 80 Day	
	18-22	School Closed – Holiday Recess	
	27	BCTC's Golden Anniversary	11:00 – 3:00 BCTC East

IX. Adjournment

A motion was made by Maggie L. Rhoades, seconded by Laura "Lolly"
Leshner to adjourn the meeting at 8:30 p.m. Motion carried.

MINUTES APPROVED ON
April 29, 2019

RECORDED BY

Cynthia A. Sunday

Brian R. Specht, President