

**HAMBURG AREA SCHOOL DISTRICT**  
**Hamburg, Berks County, PA 19526-0401**

**April 11, 2022**

The Committee-of-the Whole meeting of the Board of Directors of the Hamburg Area School District was called to order by President, Todd D. Hummel at 6:33 p.m. This meeting was held in the James A. Gilmartin Community Room of Hamburg Area high school.

A roll call of directors followed, and the following directors were present:

Thomas D. DeAngelo, Steven C. Gilbert, Tonia S. Krick, Laura “Lolly” Leshner, Toni L. Mcadden, Birgit H. White, Todd D. Hummel

Absent: Bradley R. Faust, Ryan J. Gebely

There were seven directors present at the meeting when roll call was taken.

**OTHERS PRESENT**

Richard Mextorf, Superintendent; Michele Zimmerman, Business Manager; Ryan McGinley, Middle School Dean of Students; Andrea Berger, Elementary Principal; Lacie Cucciuffo, Elementary Principal; Matthew Ammons, Director Special Education and Student Services; Kim Byassee, Transportation and Child Accounting Director; Carlie Cole, Human Resource Director; Elaine Ruppert, Facilities Director; Russell Farbiarz, School District Solicitor (via ZOOM) ; Cindy Sunday, Board Secretary; Visitors: John R.H. Ide, Tanya Peter

Mr. Hummel opened the meeting with the pledge to the flag.

**PUBLIC COMMENTS**

Mr. Hummel asked for public comments.

There were no public comments.

**V. Report of the Business Manager**

Ms. Zimmerman began by stating she would be going into great detail on the budget process works since we have new members on the board and this is the first time they will be going through the process. She distributed a four page handout (see Exhibit XXVIa-57) consisting of Capital Replacement Plan, 2022-2023 General Fund Budget Summary Proposed Final Budget, 2022-2023 Revenue Budget, 2022-2023 Expenditure Budget Proposed Final. Ms. Zimmerman reviewed each page with the Board.

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A. 2022-2023 Capital Reserve projects

Ms. Zimmerman explained where the money comes from for this fund and what it can be used for. She explained we went out for bid on a lot of items and are waiting to receive quotes back. She will update this information with the board once it is received.

B. 2022-2023 General Fund Proposed Final Budget

Ms. Zimmerman reviewed the 2022-2023 Proposed Final Budget. She explained this budget shows a 1.9 million dollar shortfall. But as in past years we will not end that way because we spend conservatively. She also explained the Revenue and Expenditures Budgets.

C. 2022-2023 CSIU Computer Service Rates

This is the rates for our Financial and HR systems.

D. Three year (7/1/22 – 6/30/25) extension of existing agreement with Bottling Group, LLC (Pepsi)

E. First reading of following Board policies:

1. 004 – Membership
2. 006 – Meetings
3. 113.1 – Discipline of Students with Disabilities
4. 113.2 – Behavior Support
5. 113.4 – Confidentiality of Special Education Student Information
6. 123.2 – Sudden Cardiac Arrest
7. 218.2 – Terroristic Threats
8. 226 – Searches
9. 236.1 – Threat Assessment
10. 314 – Physical Examination
11. 331 – Job Related Expenses
12. 334 – Sick Leave/Personal Time Off (PTO)
13. 709 – Building Security
14. 805 – Emergency Preparedness and Response
15. 805.1 – Relations with Law Enforcement Agencies

**VI. Superintendent**

- A. Renewal of contract with Delta Dental for continuation of employee dental insurance coverage. The proposed contract term is from 7/01/2022 through 6/30/2024 with a 3% increase, and from 7/01/2024 through 6/30/2025 with a 5% increase (will be placed on April 25<sup>th</sup> Board meeting agenda for approval).
- B. Acknowledgement of the following separations:
  - 1. Diane Heistand, Health and Physical Education Teacher
    - Effective 06/03/2022
    - Resignation submitted for the purpose of retirement
- C. Recommend approval of the following Extracurricular Staff: \*
  - 1. Thomas Agnew – Athletics Game Help
    - Effective 01/02/2022
    - Applicable game help stipend per event
  - 2. Brian Calderone – Athletics Game Help
    - Effective 01/02/2022
    - Applicable game help stipend per event
  - 3. Nicholas McBreen – Weight Room Supervisor, Spring (50%) & Athletics Game Help
    - Effective 01/02/2022
    - Stipend: \$798.50 for Weight Room Supervisor + applicable game help stipend per event
  - 4. Douglass Shuttleworth – Weight Room Supervisor, Winter
    - Effective 01/02/2022
    - Stipend: \$1,596
  - 5. Scott Troutman - Weight Room Supervisor, Spring (50%)
    - Effective 04/12/2022
    - Stipend: \$798.50

D. Recommend approval of the following District Volunteers:\*

1. Holland-Arena, Erika
2. Quick, Kristine
3. Worrell, Jayme

A motion was made by Birgit H. White, seconded by Thomas D. DeAngelo to approve the Extracurricular staff and volunteers presented.

A roll call voice vote on the motion was taken as follows:

Yes - Thomas D. DeAngelo, Steven C. Gilbert, Tonia S. Krick, Laura "Lolly" Leshner, Toni L. McFadden, Birgit H. White, Todd D. Hummel

No - None

Motion carried with seven directors voting yes.

E. Reading Area Community College (RACC) Dual Enrollment Agreement

**VII. Information Items**

- a. April Enrollment

**VIII. Dates to Remember**

April 13	Early Dismissal	.
14 - 18	Adult Learning PM Spring Holiday Recess	
25	School Board Meeting	6:30 p.m.

**IX. New Business**

Mr. Hummel asked if anyone had new business to discuss. No New Business was discussed.

**X. Adjournment**

A motion was made by Laura “Lolly” Leshner, seconded by Tonia S. Krick to adjourn the meeting at 7:20 p.m. Motion carried.

**MINUTES APPROVED ON  
April 25, 2022**

**RECORDED BY**

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Cynthia A. Sunday

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Todd D. Humel, President