

**HAMBURG AREA SCHOOL DISTRICT**  
**Hamburg, Berks County, PA 19526-0401**

**April 23, 2018**

The regular monthly meeting of the Board of Directors of the Hamburg Area School District was called to order by President, Brian R. Specht, at 6:34 p.m. in the James A. Gilmartin Community Room of Hamburg Area High School, Hamburg, Pennsylvania.

A roll call of directors followed, and the following directors were present:

Bradley R. Faust, Leon J. Grim, Todd D. Hummel, Cory M. Johnson, Laura "Lolly"  
Leshner, Andrew C. Raugh, Brian N. Riegel, Maggie L. Rhoades, Brian R. Specht

There were nine directors present at the meeting when roll call was taken.

**OTHERS PRESENT**

Richard J. Mextorf, Superintendent; Ms. Michele Zimmerman, Business Manager; Chris Spohn, High School Principal; Lacie Cucciuffo, Elementary Principal; Andrea Berger, Elementary Principal; Teresa Freiwald, Chief Learning Officer; Kimberly Byassee, Transportation & Than Wright, Technology Supervisor; Russell Farbiarz, Solicitor; Cindy Sunday, Secretary (NM); Press – Arch Kutz, Hamburg Item, Visitors: John R.H. Ide, Teresa McCarthy, Glenn Miller, Andrea Heckman, Andrew Hoffman, Kathy Dimera

Mr. Specht opened the meeting with the Pledge of Allegiance to the Flag.

**APPROVAL OF MINUTES**

A copy of the minutes of the meetings held on March 26, and April 9, 2018 had been given to all members prior to this meeting.

A motion was made by Maggie L. Rhoades, seconded by Todd D. Hummel, to approve the minutes as written.

A roll call voice vote was taken on the motion as follows

"YES"- Bradley R. Faust, Leon J. Grim, Todd D. Hummel, Cory M. Johnson, Laura  
"Lolly" Leshner, Andrew C. Raugh, Brian N. Riegel, Maggie I. Rhoades,  
Brian R. Specht

"NO" - None

Motion was carried with nine directors voting "yes".

## PUBLIC COMMENTS

Mr. Specht asked for public comments. There were no public comments.

## BOARD REPORTS

The following Board reports were given --

Berks E.I.T. Committee – Ms. Zimmerman  
Joint Operating Committee – Mr. Raugh  
Committee on Legislative Action – Mr. Johnson  
Intermediate Unit – Mr. Specht  
Building Committee – Mr. Riegel  
Student Council – Miss Christman (was absent)  
President – Mr. Specht

## REPORT OF THE BUSINESS MANAGER

### A. 2018-2019 General Fund Budget Discussion

Ms. Zimmerman distributed information regarding the following:

One time purchases, Historical Data Report, Land Use Report, Average Class Sizes and 5 Year Projections.(see Exhibit XXVe-14)

One time purchases for innovators funds up front.

E-rate – must allot full amount

Teachers come with a vision and it must support one or more of the pillars.

Historical data reports

- Special Education – 2.2 – 3.9 million
- Charter Schools

Staffing

- Admin - Reduced
- Teachers – Reduced

Average Class Size

- Lower in primary grades

Todd Hummel stated he supports items academically. He also stated it has nothing to do with the new guy – 110% behind you!!

Once we receive the tax payer money, there is no way to give it back.

7:53 Mr. Johnson left the meeting. There are now eight members present at the meeting.

8:08 Mrs. Leshar left the meeting. There are now seven members present at the meeting.

Teachers are the ones who do the work.

Students and the teachers are supporte

Taxpayers proud of our school.

- B. Recommend approval of proposal from Fraser Advanced Info Systems to purchase 19 multi-function devices at a cost of \$56,840.**
- C. Recommend approval of proposal from Fraser Advanced Info Systems for maintenance on the multi-function devices for five years at a cost of \$.0032 for black and white copies and \$.0396 for color copies.**
- D. Recommend approval of proposal from Winthrop Resources for a five-year fair market value lease for the multi-function devices at annual payments of \$11,365.**

**A motion was made by Bradley R. Faust, seconded by Brian R. Riegel to approve –**

- **Proposal from Fraser Advanced Info Systems to purchase 19 multi-function devices at a cost of \$56,840.**
- **Proposal from Fraser Advanced info systems for maintenance on the multi-function devices for five years at a cost of \$.0032 for black and white copies and \$0.0396 for color copies.**
- **Proposal from Winthrop Resources for five-year fair market value lease for the multi-function devices at annual payments of \$11,365.**

A roll call voice vote was taken on the motion as follows

“YES”- Bradley R. Faust, Leon J. Grim, Todd D. Hummel, Andrew C. Raugh, Brian N. Riegel, Maggie L. Rhoades, Brian R. Specht

“NO” - None

Motion was carried with seven directors voting “yes”.

## **SUPERINTENDENT'S REPORT**

- A. Treasurers Report/General Fund (see Exhibit XXVe-15)
- B. General Fund Invoices submitted for payment (see Exhibit XXVe-16)
- C. Treasurer's Report Cafeteria Fund and Cafeteria Fund Invoices submitted for payment (see Exhibit XXVe-17)
- D. Treasurer's Report Capital Reserve and Capital Projects Fund and invoice submitted for payment (see Exhibit XXVe-18)
- E. Treasurers Report Debt Service Fund (see Exhibit XXVe-19)
- F. Treasurer's Report/Activity Fund (High School and Middle School – (see Exhibit XXVe-20)
- G. Disposal items presented on Detailed Listing (see Exhibit XXVe-21 )

**A motion was made by Maggie L. Rhoades, seconded by Todd D. Hummel, to approve the Treasurer's Report/General Fund; to approve - payment of the general fund invoices in the amount of \$1,054,199.78 (check nos. 00075165 - 00075250 and \*D0000694 – \*D0000753) to approve the Treasurer's Report/Cafeteria Fund; to approve/ratify cafeteria fund invoices in the amount of \$84,311.85(check 00007712–00007725 and \*D0000102 - \*D0000115) and to approve the Treasurer's Report/Capital Reserve and Projects Fund; to approve the Treasurer's Report Debt Service Fund; to approve the Middle and High School Activity Fund; to approve the disposal items presented on detailed listing**

A roll call voice vote was taken on the motion as follows

“YES”- Bradley R. Faust, Leon J. Grim, Todd D. Hummel, Andrew C. Raugh, Maggie L. Rhoades, Brian N. Riegel, Brian R. Specht

“NO” - None

Motion was carried with seven directors voting “yes”.

### **H. Acknowledgement of the following separations:**

- i. Tracy Morais, Substitute Support Aide
  - Effective 12/19/2017
- ii. Nicole Heitmann, Producer, High School Musical
  - Effective 3/27/2018

- iii. Tiffany Jones, Licensed Professional Substitute
  - Effective 4/10/2018
- iv. Thomas Foulk, Assistant Coach, Varsity Boys' Basketball
  - Effective 4/18/2018
- v. Tyler Shappell, Head Coach, JV Boys' Basketball
  - Effective 4/18/2018
- vi. Nathan Parent, Assistant Coach, JV Boys' Soccer
  - Effective 4/18/2018
- vii. Kay Fritz, Kitchen Manager, Food Services
  - Resignation for the purpose of retirement
  - Effective 8/6/2018

**I. Recommend approval of the following Support Staff:\***

- i. Susan Deisemann, Producer, High School Musical  
(Full- time)
  - Replacement for Nicole Heitmann
  - Effective 3/27/2018
  - Stipend: \$500.00
- ii. Nick Evangelista, Head Coach Boys' Varsity Basketball
  - Effective 4/24/18
  - Stipend: \$7,315.00 (step 3)
  - Existing HASD coach
- iii. Glenn Miller, Head Coach, High School Wrestling
  - Effective 4/24/18
  - Stipend: 5,598.00 (step 1)
  - Existing HASD employee

- iv. Sara Linderman, Temporary Paraprofessional
  - Replacement for June Weiskircher
  - Anticipated effective dates: 4/24/2018 – 6/8/2018
  - \$13.34 per hour, 7.5 hours per day
  - Existing HASD substitute employee
- v. Nicole Dries, Support Substitute
  - Effective 4/24/2018
  - \$9.25 / \$10.00 per hour, depending on function
  - Hamburg
- vi. Jami Folk, Food Service Substitute
  - Effective 4/24/2018
  - \$10.00 per hour
  - Hamburg
- vii. Bethany Francis, Athletics Game Help
  - Effective upon receipt of employment documents
  - \$35 - \$45 per event, depending on function
  - Hamburg

**J. Recommend approval of the following Volunteers: \***

- i. High School
  - Sheri Marzili
  - Dustin Remp
  - Rebecca Schaeffer
  - Madisen Svoboda
- ii. Middle School
  - Richard Conrad
  - Timothy Schiffert
  - Tracey Schlappich
  - Carsten Sheppard

- iii. Middle School, Perry
  - Christine Nepple
- iv. Middle School, Tilden
  - Jennifer Enoch
- v. Tilden
  - Stephanie Boyer
  - Summer Tagnani
  - Rebecca Thompson
  - Samantha Umberger

A motion was made by Brian R. Riegel, seconded by Maggie L. Rhoades, to approve the Support Staff and Volunteers recommended.

A roll call voice vote was taken on the motion as follows

“YES”- Bradley R. Faust, Leon J. Grim, Todd D. Hummel, Andrew C. Raugh,  
Maggie L. Rhoades, Brian N. Riegel, Brian R. Specht

“NO” - None

Motion was carried with seven directors voting “yes”.

**K. Recommend approval of the following student trip in accordance with district policy;**

- i. Boys Varsity Soccer team – August 31 – September 1, 2018
  - Wallenenpaupack Area High School – sports boosters
  - pay room & board; food and meals supplied by parents

A motion was made by Todd D. Hummel, seconded by Maggie L. Rhoades to approve the student trip presented.

A roll call voice vote was taken on the motion as follows

“YES”- Bradley R. Faust, Leon J. Grim, Todd D. Hummel, Andrew C. Raugh,  
Maggie L. Rhoades, Brian N. Riegel, Brian R. Specht

“NO” - None

Motion was carried with seven directors voting “yes”.

IX. Information Items

**A. Board Summary Report**

X. Dates to Remember

April	24 -	School Director Convention – Reading Muhlenberg Career & Technology Center – 5:30 Tour & Reception – 6:30 Dinner
May	2 -	Hawk Special Olympics
	3 -	Hawk Special Olympics Rain Date
	7 -	Building Committee Meeting 7:00 p.m. High School
	14 -	School Board Committee of the Whole 6:30 p.m.
	21 -	School Board Meeting 6:30 p.m.
	25 -	Snow Make-up Day – Early Dismissal for students
	28 -	Memorial Day – School Closed
	30 -	All Sports Awards- 6:00 p.m. High School Auditorium

XI. New Business

No New Business was discussed.



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ADJOURNMENT

A motion was made by Brian N. Riegel, seconded by Todd D. Hummel, to adjourn the meeting at 8:42 p.m. Motion Carried.

**MINUTES APPROVED ON  
May 21, 2018**

**RECORDED BY**

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(Cynthia A. Sunday, Secretary)

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(Brian R. Specht, President)