

# HAHS SCHOOL COUNSELOR

## REQUEST FOR LETTER OF RECOMMENDATION

**Student Name:** \_\_\_\_\_

1. What are your plans after high school. What colleges will you apply to? 

2. What is your intended major? What careers are you considering? How did you decide this path?

3. What are your academic strengths? 

4. What are your personal strengths? Pick one trait & describe how it will benefit you in your future career. 

5. Tell me how others would describe you in a few sentences? (Think about interactions with parent/guardian, coach, teacher, friend, employer).

6. What has been your best experience at Hamburg HS?

7. What is your proudest accomplishment? Explain why. 

8. What do you do most in your free time? Do you have part-time employment, a hobby, sport, take care of family member, etc?

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**\*\*9. List your High School activities** (Community involvement, volunteer work, clubs, sports, extra-curriculars, etc.) If your activity is one that I may not be familiar with, please include a brief explanation. Use the back side to continue or attach activity resume, if necessary. >>>

Activity	Years Involved (include this year)	Leadership Role	Awards or Recognition

9. How have the experiences listed in #9 impact you personally? Did you learn about teamwork, the joys of serving others, how failures can serve as lessons, etc.

11. Do you have any unique circumstances that may have affected your grades positively or negatively?

12. Is there something about you that I do not know that is relevant to include in this recommendation?

**\*\*Return this request at least two weeks prior to when the recommendation is needed.**

**Letter Submission Details:**

- **Deadline:** Please return or complete Recommendation letter by \_\_\_\_\_ (date)
- **Delivery Method:** (Check one)
  - Upload to the Common Application (student must add Counselor to Common App)
  - Email to admissions team member or scholarship: Name & Email \_\_\_\_\_
  - Other: \_\_\_\_\_

**Student Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Received by HS Counselor \_\_\_\_\_ (date)