

HAMBURG AREA SCHOOL DISTRICT
Hamburg, Berks County, PA 19526-0401

February 22, 2021

The Regular meeting of the Board was called to order by President, Brian R. Specht at 6:37 p.m. This meeting was held in the library of Hamburg Area high school.

A roll call of directors followed, and the following directors were present:

Leon J. Grim, Todd D. Hummel, Andrew C. Raugh, Brian N. Riegel,
Brian R. Specht

Absent –Bradley R. Faust, Cory M. Johnson, Laura “Lolly” Leshner,
Maggie L. Rhoades

There were five directors present at the meeting when roll call was taken.

OTHERS PRESENT

Richard Mextorf, Michele Zimmerman, Business Manager; Shawn Gravish, Director of Safety and Security; Christopher Spohn, Director of Operations and Project Development; Tim Easter, Middle School Principal; Russell Farbiarz, School District Solicitor (via Zoom); Cindy Sunday, Board Secretary; Visitors: there were no visitors present

Dr. Mextorf excused the administrators who were not needed at this meeting because of the weather.

Mr. Specht opened the meeting with the pledge to the flag.

PUBLIC COMMENTS

Mr. Specht asked for public comments.

There were no public comments.

VI. Board Reports

- A. Berks E.I.T. Committee – Ms. Zimmerman
- B. Joint Operating Committee - <r. Raugh
- C. Committee on Legislative Action – Mr. Johnson (was absent)
- D. Intermediate Unit – Mr. Specht
- E. President – Mr. Specht

VII. Report of the Business Manager

- A. Questions – bond financing details
 - 1. Amount of bond
 - 2. Structure and term of bond
- B. Recommend approval of a \$1 buyout technology lease ending June 30, 2025 with Vantage Financial with an annual payment of \$26,514.

A motion was made by Todd D. Hummel, seconded by Andrew C. Raugh approve a \$1 buyout technology lease ending June 30, 2025 with Vantage Financial with an annual payment of \$26,514

A roll call voice vote was taken on the motion as follows:

Yes - Leon J. Grim, Todd D. Hummel, Andrew C. Raugh,
Brian N. Riegel, Brian R. Specht
No - None

Motion carried with five members voting “yes”.

- C. Recommend approval of the Service Agreement Windstream Enterprise for HASD building-to-building WAN connectivity, effective July 1, 2021 for a five year period at a monthly rate of \$3,550. and to
- D. Recommend approval of the Master Service Agreement with Crown Castle for Xtel internet services effective July 1, 2021 through June 30, 2022.
- E. Recommend approval of the Master Service Agreement with Crown Castle for RWAN transport services effective October 15, 2021 through June 30, 2022.

A motion was made by Todd D. Hummel, seconded by Brian N. Riegel to recommend approval of the Service Agreement with Windstream Enterprises for HASD Building-to-Building WAN connectivity effective July 1, 2021 for a five year period at a monthly rate of \$3,550 and to recommend approval of the Master Service Agreement with Crown Castle for Xtel internet services effective July 1, 2021 through June 30, 2022 and

February 22, 2021

Page 3 of 9

recommend approval of the Master Services Agreement with Crown Castle for RWAN transport services effective October 15, 2021 through June 30, 2022.

A roll call voice vote on the motion was taken as follows:

Yes - Leon J. Grim, Todd D. Hummel, Andrew C. Raugh,
Brian N. Riegel, Brian R. Specht
No - None

Motion carried with five members voting "yes".

- F. Recommend approval for the purchase of Aruba wireless access points in the amount of \$77,867 under the eRate program.
- G. Recommend approval for the purchase of Aruba switches in the amount of \$55,236 under the eRate program.

A motion was made by Todd D. Hummel. Seconded by Leon J. Grim to recommend approval for the purchase of Aruba wireless access points in the amount of \$77,867 under the eRate program and to recommend approval for the purchase of Aruba switches in the amount of \$55,236 under the eRate program.

A roll call voice vote on the motion was taken as follows:

Yes - Leon J. Grim, Todd D. Hummel, Andrew C. Raugh,
Brian N. Riegel, Brian R. Specht
No - None

Motion carried with five members voting "yes".

- H. First reading of Board policies; (will be on April 26 Board agenda for approval)
 - 1. 006.1 – Attendance at Electronic Meetings
 - 2. 222 – Tobacco and Vaping Products – Students
 - 3. 323 – Tobacco and Vaping Products – Employees
 - 4. 626 – Federal Fiscal Compliance

VIII. Report of the Superintendent

A. COVID Update – Mr. Spohn and Dr. Gravish

Mr. Spohn and Dr. Gravish presented charts showing Daily Cases Reported in the Region; Simple Forecaast; Seven Day Total Cases/10,000 Residents; HASD daily attendance rates; Contact Tracing; Key CDC migration strategies; Positive Cases Breakdown (see Exhibit XXVj-77)

B. RESOLUTION – MS Renovation Project (see Exhibit XXVj-78)

RESOLUTION

RESOLVED, that Board of School Directors award construction contracts for the Middle School Renovations for the Hamburg Area School District, to the following Contractors in the amounts stated herein, and subject to conditions stated herein:

1 .a) A Sitework Construction Contract to **Schlouch Incorporated, 132 Excelsior Drive, P.O. Box 69, Blandon, PA 19510**, in the Base Bid amount of **\$864,590.80**.

b. AND, to accept the Sitework Construction Unit Prices and Allowances as submitted in the Bid Form

c) **TOTAL SITEWORK CONSTRUCTION CONTRACT TO BE \$864,590.80**

2.a) A General Construction Contract to **eciConstruction, LLC, 124 W. Church Street, Dillsburg, PA 17019**, in the Base Bid amount of **\$1,258,000**.

b) AND, to reject Alternate A400 AND,

c) AND to accept the General Construction Unit Prices and Allowances as submitted in the Bid Form

d) **TOTAL GENERAL CONSTRUCTION CONTRACT TO BE \$1,258,000**.

3. a) A Roofing Construction Contract to **J.M. Young & Sons, Inc., 10 Trella Street, Belleville, PA 17004**, in the Base Bid amount of **\$1,379,150**.

b) AND, to accept the Roofing Construction Unit Prices* and Allowances as submitted in the Bid Form

*Unit Price 3-9 was not filled in; a cost has been provided by J.M. Young per their letter dated 02/19/21.

c) **TOTAL ROOFING CONSTRUCTION CONTRACT TO BE \$1,379,150.**

4. a) An HVAC Construction Contract to **Leibold, Inc., 2535 Panther Valley Road, Pottsville, PA 17901**, in the Base Bid amount of **\$4,375,000**.

b) AND to reject all Alternates

c) AND, to accept the HVAC Construction Unit Prices and Allowances as submitted in the Bid Form

d) **TOTAL HVAC CONSTRUCTION CONTRACT TO BE \$4,375,000.**

5. a) An Electrical Construction Contract to **H.B. Frazer Company – Pennsylvania, 3 Morgan Drive, Reading, PA 19608**, in the Base Bid amount of **\$2,288,000**.

b) AND, to accept the following Alternates in the stated amounts:

Alt. E2810 (Add Door Access Contr	+ 19,300.
Alt. E2833 (Fire Alarm System by Siemens)	- 3,500.

c) AND, to reject all other Alternates

AND, to accept the Electrical Construction Unit Prices and Allowances as submitted in the Bid Form

February 22, 2021

Page 6 of 9

- d) **TOTAL ELECTRICAL CONSTRUCTION CONTRACT TO BE \$2,303,800.**

- 6. AND, to reject all other bids.

TOTAL CONSTRUCTION CONTRACT NOS. 1 THROUGH 5 \$10,180,540.80

AND, be it further RESOLVED that proper officers of the Board and Administration are hereby authorized to do all things necessary so that approval to proceed may be secured,

AND, be it further RESOLVED, that the Architect, AEM Architects, Inc., be authorized to issue Letters of Intent to the above named Contractors informing them of this action and requesting submission of complete and proper Payment Bonds, Performance Bonds and Insurance Certificates to the Solicitor for approval. The Letters of Intent are conditioned upon receipt of final approvals from all regulatory agencies, receipt of information complying with the Public Works Employment Verification Act, the legal sufficiency of Bid Forms, Bid Bonds, Payment Bonds, Performance Bonds, and Insurance Certificates,

AND, be it further RESOLVED, that upon the Solicitor's approval, proper Officers of the Board are hereby authorized to execute the Contracts and to authorize the Architect to issue the Notice to Proceed so that construction may begin.

ADOPTED THIS 22nd DAY OF FEBRUARY 2021
HAMBURGAREA SCHOOL DISTRICT BOARD OF DIRECTORS

- C. Recommend approval of the General Fund Treasurer's Report (see Exhibit XXVj-79)
- D. Recommend approval of the General Fund invoices submitted for payment (see Exhibit XXVj-80)

- E. Recommend approval of Food Service Profit and Loss Statement and invoices submitted for payment (see Exhibit XXVj-81)
- F. Recommend approval of the Capital Reserve Treasurer's Report and invoices submitted for payment (see Exhibit XXVj-82)
- G. Recommend approval of the Debt Service Treasurer's Report (see Exhibit XXVj-83)
- H. Recommend approval of the HS Activity Funds Treasurer's Reports and invoices submitted for payment (see Exhibit XXVj-84)

A motion was made by Todd D. Humel, seconded by Andrew C. Raugh to approve the General Fund Treasurer's Report and invoices in the amount of \$1,017,781.44 (check #0000078542 – 0000078582 and D001000655 – D001000719; and to approve the food Service Profit and Loss Statement and invoices in the amount of \$65,678.51 (check #0000008304 – 0000008308 and D000000234 – D000000242; and Capital Reserve Treasurers Report and invoice in the amount of \$37,798.36 (Check #0000001297); and the Treasurer's Report Debt Service and High School Activity Fund Report.

A roll call voice vote on the motion was taken as follows:

Yes - Leon J. Grim, Todd D. Hummel, Andrew C. Raugh,
Brian N. Riegel, Brian R. Specht
No - None

Motion carried with five members voting "yes".

- I. Recommend acknowledgement of the following separations:

February 22, 2021

Page 8 of 9

1. Roberta Conrad, School Nurse
 - Effective 06/04/2021
 - Resignation submitted for the purpose of retirement
 2. Karen Kuhns, School Nurse
 - Effective: 06/04/2021
 - Resignation submitted for the purpose of retirement
 3. Allison Rizzo, Head Coach Middle School Cross Country
 - Effective: 02/09/2021
 4. Nancy Thomas, Assistant Coach, Middle School Field Hockey
 - Effective: 02/09/2021
- J. Recommend approval of the following Extra-curricular Staff:
1. Allison Rizzo, Head Coach, Middle School Softball
 - Effective: 02/09/2021
 - Stipend: \$2,937.00 / Step 3
 2. Nancy Thomas, Head Coach, Middle School Cross Country
 - Effective: 02/09/2021
 - Stipend: \$2,308.00 / Step 3

A motion was made by Todd D. Hummel, seconded by Brian N. Riegel to approve the Extra-curricular staff presented.

A roll call voice vote on the motion was taken as follows:

Yes - Leon J. Grim, Todd D. Hummel, Andrew C. Raugh,
Brian N. Riegel, Brian R. Specht

No - None

Motion carried with five members voting "yes".

- K. Recommend approval of the 2021-2022 School District Calendar

February 22, 2021

Page 9 of 9

A motion was made by Todd D. Hummel, seconded by Andrew C. Raugh to approve the 2021-2022 School District Calendar.

A roll call voice vote on the motion was taken as follows:

Yes - Leon J. Grim, Todd D. Hummel, Andrew C. Raugh,
Brian N. Riegel, Brian R. Specht

No - None

Motion carried with five members voting "yes".

IX. Information Items

A. Board Summary

X. Dates to Remember

March	8	Board Meeting	6:30 p.m.
	22	Board Meeting	6:30 p.m.
April	12	Board Meeting	6:30 p.m.
	26	Board Meeting	6:30 p.m.

XI. New Business

XII. Adjournment

A motion was made by Todd D. Hummel, seconded by Andrew C. Raugh to adjourn the meeting at 7:15 p.m. Motion carried.

MINUTES APPROVED ON
March 22, 2021

RECORDED BY

Cynthia A. Sunday

Brian R. Specht, President