H AMBURG AREA SCHOOL DISTRICT

**Hamburg, Berks County, PA 19526-0401**

**February 26, 2018**

The regular monthly meeting of the Board of Directors of the Hamburg Area School District was called to order by President, Brian R. Specht, at 6:32 p.m. in the James A. Gilmartin Community Room of Hamburg Area High School, Hamburg, Pennsylvania.

A roll call of directors followed, and the following directors were present:

Bradley R. Faust, Leon J. Grim, Cory M. Johnson, Laura “Lolly” Lesher, Andrew C. Raugh, Brian N. Riegel, Maggie L. Rhoades, Brian R. Specht

Absent – Todd D. Hummel

There were eight directors present at the meeting when roll call was taken.

OTHERS PRESENT

Richard J. Mextorf, Superintendent; Ms. Michele Zimmerman, Business Manager; Chris Beissel, Assistant High School Principal; Shawn Gravish, Middle School Principal, Timothy Easter, Middle School Dean of Students, Lacie Cucciuffo, Elementary Principal; Andrea Berger, Matthew Ammons, Special Education Director; Teresa Freiwald, Chief Learning Officer Elementary Principal; Kimberly Byassee, Transportation & Child Accounting Director, Than Wright, Technology Supervisor; Russell Farbiarz, Solicitor; Cindy Sunday, Secretary (NM);Press – Arch Kutz, Hamburg Item, Visitors: Yvonne Stitzel, Sandra Klein-Burkey, Erin Hatch, Sue Fritz, Teresa McCarthy, Andrea Heckman, Dave Mengle, John R.H. Ide, Cheryl Anderson, Claire Kilpatrick-Benz, Michelle Wyles-Herbert, Chuck Kutz, Kathy Dimera, Andrew Hoffman

Mr. Specht opened the meeting with the Pledge of Allegiance to the Flag.

APROVAL OF MINUTES

A copy of the minutes of the meetings held on January 22 and February 12, 2018 had been given to all members prior to this meeting.

A motion was made by Brian N. Riegel, seconded by Leon J. Grim, to approve the minutes as written.

A roll call voice vote was taken on the motion as follows

“YES”- Bradley R. Faust, Leon J. Grim, Cory M. Johnson, Laura “Lolly” Lesher, Andrew C. Raugh, Maggie L. Rhoades, Brian N. Riegel, Brian R. Specht

“NO” - None

Motion was carried with eight directors voting “yes”.

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PUBLIC COMMENTS

Mr. Specht asked for public comments.

**Yvonne Stitzel, Perry Township** - Discussed the Perry Elementary PTO Coach/Vera Bradley Bingo & Raffle which will be held on Sunday, April 22, 2018 at the Hamburg Field House. Tickets go on sale on Saturday, March 10th.

### BOARD REPORTS

The following Board reports were given --

Berks E.I.T. Committee – Ms. Zimmerman

Joint Operating Committee – Mr. Raugh

Committee on Legislative Action – Mr. Johnson

Intermediate Unit – Mr. Specht

Building Committee – Mr. Riegel – info about Tilden Playground at next meeting.

Student Council – Miss Christman

President – Mr. Specht

**REPORT OF THE BUSINESS MANAGER**

A. Recommend approval of the 2018-2019 BCIU Mandated Services Budget in the amount of $1,817,765. HASD’s portion is $29,946.20, which is a $0 increase from 2017-2018. (see Exhibit XXVd-62)

A motion was made by Laura “Lolly” Lesher, seconded by Leon J. Grim, to approve the 2018-2019 BCIU Mandated Services Budget in the amount of $1,817,765. HASD’s portion is $29,946.20, which is $0% increase from 2017-2018.

A roll call voice vote was taken on the motion as follows

“YES”- Bradley R. Faust, Leon J. Grim, Cory M. Johnson, Laura “Lolly” Lesher, Andrew C. Raugh, Maggie L. Rhoades, Brian N. Riegel, Brian R. Specht

“NO” - None

Motion was carried with eight directors voting “yes”.

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**B. Ratify natural gas rate of $3.161/mmbtu for 2018-2019 and 2019-2020 for the HS, MS and Tilden with UGI Energy Services.**

**C. Ratify natural gas rate of $3.396/mmbtu for 2018-2019 and 2019-2020 for Perry and the HS greenhouse with Direct Energy Marketing Services.**

A motion was made by Cory M. Johnson, seconded by Bradley R. Faust, to ratify the natural gas rate of #3.161/mmbtu for 2018-2019 for the HS, MS, and Tilden with UGI Energy Services. And to ratify natural gas rate of 3.396 mmbtu for Perry and the HS Greenhouse with Direct Energy Marketing Services.

A roll call voice vote was taken on the motion as follows

“YES”- Bradley R. Faust, Leon J. Grim, Cory M. Johnson, Laura “Lolly” Lesher, Andrew C. Raugh, Maggie L. Rhoades, Brian N. Riegel, Brian R. Specht

“NO” - None

Motion was carried with eight directors voting “yes”.

**SUPERINTENDENT’S REPORT**

Dr. Mextorf began his report with a moment of silence for the lives lost at the shooting at Marjory Stoneman High School in Parkland, FL. He then went on to explain our Safety and Security, Social Media Programs we have had and the Direct Contacts he has for Emergencies. He stated that if there is a true emergency you will hear directly from him and not to believe anything that comes via Facebook.

The following was reported -

1. Treasurers Report/General Fund (see Exhibit XXVd-63)

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B. General Fund Invoices submitted for payment (see Exhibit XXVd-64)

C. Treasurer’s Report Cafeteria Fund and Cafeteria Fund Invoices submitted for payment (see Exhibit XXVd-65)

1. Treasurer’s Report Capital Reserve and Capital Projects Fund (see Exhibit XXVd-66)

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1. Treasurers Report Debt Service Fund (see Exhibit XXVd-67)

F. Treasurer’s Report/Activity Fund (High School and Middle School – (see Exhibit XXVd-68)

G. Disposal items presented on Detailed Listing (see Exhibit XXVd-69)

**A motion was made by Laura “Lolly” Lesher, seconded Brian N. Riegel, to approve the Treasurer’s Report/General Fund; to approve - payment of the general fund invoices in the amount of $971,873.44 (check nos. 00074903 - 00075057 and \*D0000548 – \*D0000624) to approve the Treasurer’s Report/Cafeteria Fund; to approve/ratify cafeteria fund invoices in the amount of $65,114.79 (check 00007684– 00007694 and \*D0000083 - \*D0000091) and to approve the Treasurer’s Report/Capital Reserve and Projects Fund; to approve the Treasurer’s Report Debt Service Fund; to approve the Middle and High School Activity Fund; to approve the disposal items presented on detailed listing**

A roll call voice vote was taken on the motion as follows

“YES”- Bradley R. Faust, Leon J. Grim, Cory M. Johnson, Laura “Lolly” Lesher, Andrew C. Raugh, Maggie L. Rhoades, Brian N. Riegel, Brian R. Specht

“NO” - None

Motion was carried with eight directors voting “yes”.

**H. Acknowledgement of the following separations:**

* + 1. Jaclyn Fenstermacher, Special Education Classroom Teacher
       - Effective 2/23/2018
    2. Morgan Greenwood, Licensed Professional Substitute
       - Effective 3/1/2018
    3. Susan Fritz, Personal Care Assistant
       - Resignation submitted for the purpose of retirement
       - Effective 6/7/2018
    4. Robert Clemson, Physical Education Teacher
       - Resignation submitted for the purpose of retirement

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* + - * Effective 6/8/2018
    1. Suzanne Knopf, Special Education Classroom Teacher
       - Resignation submitted for the purpose of retirement
       - Effective 9/26/2018

**I. Recommend acknowledgement of leaves of absence:**

1. Karin Swan, Personal Care Assistant
   * + - Anticipated effective dates: 11/16/2017 – TBD

**J. Recommend approval of the following Professional Staff:\***

1. Abbey Blakeney, Short-term Substitute (approved 12/4/2017 as Licensed Professional Substitute)
   * + - Replacement for Lisa Scicchitano
       - Anticipated effective dates: 12/4/2017 – TBD
       - $150.00 short-term substitute rate
2. Theodore Werkheiser, Short-term Substitute (approved 11/13/2017 as Licensed Professional Substitute)
   * + - Replacement for Clark Zimmerman
       - Anticipated effective dates: 1/30/2018 – 3/28/2018
       - $150.00 short-term substitute rate
3. Erin Hatch - Classroom Teacher, Special Education
   * + - Replacement for Jaclyn Fenstermacher, Perry Elementary
       - Effective upon receipt of required employment documents and release from current District
       - Certificates: Instructional I: 2825 PK-12 / 9226 Special Education PK-8
       - $45,163 (Bachelor Step 18)
       - Mertztown

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1. Sandra Klein-Borkey, Classroom Teacher, Special Education
   * + - New Position, Tilden Elementary
       - Effective upon receipt of required employment documents and release from current District
       - Certificates: Instructional II: 9235 Mental/Physical Handicapped K-12 / 2810 Elementary K-6
       - $67,100 (Bachelor Step 9)
       - Leesport
2. Cheryl Pishock, School Counselor
   * + - Replacement for Deborah Reilly, Middle School
       - Effective upon receipt of required employment documents and release from current District
       - Certificate: Education Specialist II: 1837 School Counselor 7-12
       - $79,257 (Master Step 5)
       - Schuylkill Haven
3. David Wagaman, Licensed Professional Substitute
   * + - Effective 2/26/2018
       - Certificate: Instructional I: 8875 Social Studies 7-12
       - Daily substitute rate
       - Hamburg

A motion was made by Bradley R. Faust, seconded by Cory M. Johnson to approve the Professional Staff presented.

A roll call voice vote was taken on the motion as follows

“YES”- Bradley R. Faust, Leon J. Grim, Cory M. Johnson, Laura “Lolly” Lesher, Andrew C. Raugh, Maggie L. Rhoades, Brian N. Riegel, Brian R. Specht

“NO” - None

Motion was carried with eight directors voting “yes”.

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**K. Recommend approval of the following Support Staff**

1. Elisabeth Schreffler, Substitute Aide
   * + - Extension of temporary PCA assignment approved 12/18/2017 (Perry)
       - Anticipated effective dates: 2/15/2018 – 4/15/2018 (with possible extension through 6/7/2018)
       - $13.34 per hour, 6 hours per day
2. Connie Bechtel, Temporary Personal Care Assistant
   * + - Replacement for Karin Swan
         1. Anticipated effective dates: 1/30/2017 – 2/28/2018
       - Replacement for Rachel Roth
         1. Anticipated effective dates 3/1/2018 - 4/6/2018
       - $13.34 per hour, 6 hours per day
3. Rebecca Schaeffer, Food Service Substitute
   * + - Effective 2/27/2018
       - $10.00 per hour
       - Bernville

**L. Recommend approval of the following Co-Curricular Staff**

1. Richard Mason, Sr., Athletic Game Help
   * + - Effective 12/15/2017
       - $35 - $45 per event
       - HASD Volunteer

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1. Cody Miller, Head Coach, High School Track JV (Throwing)
   * + - Effective 2/27/2018
       - $2032.00 (Step 1)
       - Existing HASD Coach
2. Sean Krim, Head Coach, JV Softball
   * + - Reassignment from Head Coach, Middle School Softball
       - Effective 2/27/2018
       - $3040.00 (step 3)
3. Todd Kennedy, Head Coach, Middle School Softball
   * + - Reassignment from Assistant Coach (50%), Middle School Baseball
       - Replacement for Sean Krim
       - Effective 2/27/2018
       - $2837.00 (step 3)
4. Jordan Youndt, Assistant Coach (50%), Middle School Baseball
   * + - Replacement for Todd Kennedy
       - Effective upon receipt of required employment documents
       - $875.50 (50% of step 1)
       - Shoemakersville

**M. Recommended approval of the following volunteers\***

i. High School

* + - * Maxwell Kline
      * Allysa Wenrich, Volunteer Coach, High School Softball

ii. Tilden

* + - * Julie Feight

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A motion was made by Leon J. Grim, seconded by Maggie L. Rhoades, to approve the support staff, Extra-curricular staff and volunteers presented.

A roll call voice vote was taken on the motion as follows

“YES”- Bradley R. Faust, Leon J. Grim, Cory M. Johnson, Laura “Lolly” Lesher, Andrew C. Raugh, Maggie L. Rhoades, Brian N. Riegel, Brian R. Specht

“NO” - None

Motion was carried with eight directors voting “yes”.

1. **Recommend approval of E-rate PEPPM Bid for Perry Elementary (see Exhibit XXVd-70)**
2. **Recommend approval of E-rate PEPPM Bid for Middle School (see Exhibit XXVd-71)**
3. **Recommend approval of the Hamburg Area School District 339 Plan (see Exhibit XXVd-72)**
4. **Recommend approval of the Affiliation agreement with Kutztown University. (see Exhibit XXVd-73)**
5. **Recommend approval of the 2018-2019 School District Calendar (see Exhibit XXVd-74)**

**A motion was made by Brian R. Riegel, seconded by Leon J. Grim to approve the E-rate PEPPM bid for Perry Elementary School, E-rate PEPPM bid for Middle School and the Hamburg Area School District 339 Plan, Affiliation Agreement with Kutztown University and the 2018-2019 School District Calendar**

A roll call voice vote was taken on the motion as follows

“YES”- Bradley R. Faust, Leon J. Grim, Cory M. Johnson, Laura “Lolly” Lesher, Andrew C. Raugh, Maggie L. Rhoades, Brian N. Riegel, Brian R. Specht

“NO” - None

Motion was carried with eight directors voting “yes”.

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IX. Information Items

1. **February Enrollment**
2. **Board Summary Report**
3. **Board Policies for vote on March 26 agenda**

**i. 150 – Title 1 Comparability of Services**

**ii. 302 – Employment of Superintendent/Assistant Superintendent**

**iii. 311 – Reduction of Staff**

**iv. 808 – Food Service**

**v. Recind/Retire 310 – Abolish a position**

X. Dates to Remember

Mar 9 - Early Dismissal for students/Act 80 Day

12 - School Board Committee Meeting 6:30 p.m.

26 - School Board Meeting 6:30 p.m.

26-29 - Snow Make-up Days

30 - Spring Holiday Recess School Closed

April 2 - Spring Holiday Recess School Closed

9 - School Board Committee Meeting 6:30 p.m.

23 - School Board Meeting 6:30 p.m.

XI. New Business

Brian Riegel mentioned the Jazz performance coming up at the Strand on Wednesday night

February 28th. Mr. Riegel also mentioned the Hamburg Historical Society Honors the 50th anniversary

of the selfless, heroic actions of Hamburg’s own CMSgt Etchberger at Lima Site 85 with a program

titled “The Power of One” by the Chief’s son Cory.

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ADJOURNMENT

A motion was made by Laura “Lolly Lesher, seconded by Maggie L Rhoades, to adjourn the meeting at 7:03 p.m. Motion Carried.

**RECORDED BY**

**MINUTES APPROVED ON**

**March 26, 2018**

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(Cynthia A. Sunday, Secretary)

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(Brian R. Specht, President)