

**HAMBURG AREA SCHOOL DISTRICT**  
**Hamburg, Berks County, PA 19526-0401**

**June 6, 2022**

The Committee-of-the Whole meeting of the Board of Directors of the Hamburg Area School District was called to order by President, Todd D. Hummel at 6:30 p.m. This meeting was held in the James A. Gilmartin Community Room of Hamburg Area high school.

A roll call of directors followed, and the following directors were present:

Thomas D. DeAngelo, Bradley R. Faust, Ryan J. Gebely, Steven C. Gilbert, Tonia S. Krick, Toni L. Mcadden, Birgit H. White, Todd D. Hummel

Absent: Laura "Lolly" Leshner

There were eight directors present at the meeting when roll call was taken.

**OTHERS PRESENT**

Michele Zimmerman, Business Manager; Teresa Freiwald, Chief Learning Officer Rob Marra, High School Assistant Principal; Tim Easter, Middle School Principal; Ryan McGinley, Middle School Dean of Students; Andrea Berger, Elementary Principal; Matthew Ammons, Director Special Education and Student Services; Kim Byassee, Transportation and Child Accounting Director; Carlie Cole, Human Resource Director; Elaine Ruppert, Facilities Director; Aaron Menapace, Athletic Director; Cindy Sunday, Board Secretary; Visitors: John R.H. Ide, Dave Mengle, Tanya Peter

Mr. Hummel opened the meeting with the pledge to the flag.

**PUBLIC COMMENTS**

Mr. Hummel asked for public comments. Mr. Ide had submitted a card.

***John R. H. Ide, Perry Township – Discussed Taxes***

- V. Report of the Business Manager
  - A. 2022-2023 General Fund Final budget in the amount of \$49,333,615
  - B. 2022-2023 Real Estate tax resolution – Millage Rate 29.6 has been the same for six years.

- C. 2022-2023 Homestead/Farmstead resolution – increase this year
- D. 2022-2023 Depository Institutions
  - 1. General Fund – M&T Bank, Tompkins Vist Bank, Pennsylvania Local Government Investment Trust (PLGIT)
  - 2. Capital Reserve Fund – Pennsylvania School District Liquid Asset Fund (PSDLAF)
  - 3. 2021 Bond Fund – PSDLAF
  - 4. Debt Service Fund – Tompkins Vist Bank
  - 5. Food Service Fund – M&T Bank, PLGIT
  - 6. HS and MS Activity Funds – M&T Bank
- E. 2022-2023 Facilities Use Fee Schedule
- F. 2022-2023 property and liability insurance renewals – reduction this year
  - 1. Package – includes property, equipment breakdown, violent incident protection, general and excess liability, crime, school leaders legal liability, automotive liability and physical damage
    - CM Regent at a cost of \$114,913
  - 2. Volunteer
    - CM Regent at a cost of \$500
  - 3. Cyber Liability
    - CM Regent at a cost of \$18,814
- G. 2022-2023 workers' compensation insurance renewal with Amtrust at a premium of \$146,735.
- H. 2022-2023 life and accidental death & dismemberment coverage with One America at a cost of \$.085/\$1,000 coverage for an approximate total of \$20,000.
- I. 2022-2023 long-term disability coverage for an approximate total of \$4,000.

- J. Commit and assign fund balance in an amount to be determined later.
- K. HASD administration to perform 2021-2022 budgetary transfers necessitated by the annual single audit with said transfers to be subject to ratification by the Board at a later date.
- L. Utilize cooperative purchasing agreements including, but not limited to: CoStars, Keystone Purchasing Network (KPN), US Communities, Amazon Business, E&I Cooperative Services, The Interlocal Procurement System (TIPS), Sourcewell, and PEPPM.

**VI. Superintendent**

- A. Discussion: new K-8 math series and instructional support – Mrs. Freiwald

Mrs. Freiwald explained the math journey the district has been on since 2014. Discussed the process that got us to where we are today. The sample curriculum being considered will be on the counter by Mrs. Sunday for any board member to review.

- 1. Job Description: Teaching & Learning Specialist (will seek approval at the 06/20/2022 Board meeting)

This position will use ESSER funds and will be evaluated after one year.

- B. HASD Administration to pay certain 2022-2023 invoices in advance of Board of Director approval if delaying the payment would result in (1) a late charge or (2) students or staff missing an event. Payment of these invoices to be subject to ratification by the Board at the next applicable Board meeting.
- C. Recommend approval of the Hamburg Area School District Special Education Plan 2022-2025 \*

A motion was made by Bradley R. Faust, seconded by Birgit H. White to approve the Hamburg Area School District Special Education Plan 2022-2025. (see Exhibit XXVIb-1)

A roll call voice vote was taken on the motion as follows:

Yes - Thomas D. DeAngelo, Bradley R. Faust, Ryan J. Gebely, Steven C. Gilbert, Tonia S. Krick, Toni L. McFadden, Birgit H. White, Todd D. Hummel

No - None

Motion carried with eight directors voting yes.

D. Acknowledgement of the following separations:

1. Tina Peters – Temporary Custodian (Summer Help)
  - a. Effective 05/23/2022
2. Abbey Brewer – Assistant Coach, Middle School Coed Track
  - a. Effective 05/26/2022
3. Erin Wilt – Classroom Teacher, Special Education
  - a. Effective 06/03/2022
4. Clare Benz – Career Counselor, K-12
  - a. Resignation submitted for the purpose of retirement
  - b. Effective 07/29/2022

E. Recommend approval of the following Professional Staff:\*

1. Patrick Hand – Summer Learning Academy Classroom Teacher, English
  - a. Effective 06/20/2022 – 07/15/2022
  - b. Stipend: \$2500

2. Joan Honicker – ESL Summer Program Assistant/Co-teacher
  - a. Effective 07/08/2022 – 07/22/2022
  - b. \$25.00 per hour / as needed for ESL summer program
3. Amanda Wrona - ESL Summer Program Assistant/Co-teacher
  - a. Effective 07/08/2022 – 07/22/2022
  - b. \$25.00 per hour / as needed for ESL summer program

F. Recommend approval of the following Support staff: \*

1. Colleen Dunlap – Temporary Custodian (Summer Help), Tilden
  - a. Replacing Tina Peters
  - b. Effective 06/06/2022 – 08/19/2022
  - c. Will receive current hourly rate / 8 hours per day

A motion was made by Ryan J. Gebely, seconded by Thomas D. DeAngelo to approve the Professional and Support Staff recommended.

A roll call voice vote was taken on the motion as follows:

Yes - Thomas D. DeAngelo, Bradley R. Faust, Ryan J. Gebely, Steven C. Gilbert, Tonia S. Krick, Toni L. McFadden, Birgit H. White, Todd D. Hummel

No - None

Motion carried with eight directors voting yes.

G. 2022-2023 Confidential Staff Salaries – same increase as support staff agreement

H. Professional Development Conference

1. Lauren Marra to attend the World Drumming – Level 1 Workshop in Penn Laird, VA from July 11-15, 2022. Approximate cost to the District is \$1,605.

I. Course curriculum for Board approval:

1. Advanced Drawing
2. Advanced Painting
3. Publications

**VII. Information Items**

**VIII. Dates to Remember**

June 20	School Board Meeting	6:30 p.m.
July 18	School Board Meeting	6:30 p.m.

**IX. New Business**

A. Board Subcommittees Discussion

This item was tabled until Dr. Mextorf is present to be included in the discussion.

**X. Adjournment**

A motion was made by Ryan J. Gebely, seconded by Toni L. McFadden, seconded by Tonia S. Krick to adjourn the meeting at 7:07 p.m. Motion carried.

**MINUTES APPROVED ON  
June 20, 2022**

**RECORDED BY**

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Cynthia A. Sunday

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Todd D. Humel, President