

HAMBURG AREA SCHOOL DISTRICT
Hamburg, Berks County, PA 19526-0401

June 3, 2024

The meeting of the Board was called to order by President, Ryan Gebely at 6:33 p.m. This meeting was held in the James A. Gilmartin Community Room of Hamburg Area high school.

A roll call of directors followed, and the following directors were present:

Carson Adams, Thomas DeAngelo, Steven Gilbert, Tonia Krick, Laura “Lolly” Leshner, Toni McFadden, Daniel Sarna, Birgit White, Ryan Gebely

There were nine members present when roll call was taken.

OTHERS PRESENT

Richard Mextorf, Superintendent Zimmerman, Business Manager, TERESA Freiwald, Chief Learning Officer; Shawn Gravish, Director Safety and Security; Chris Beisel, High School Principal; Alyssa Fink, High School Assistant Principal; Tim Easter, Middle School Principal; Ryan McGinley, Middle School Assistant Principal, Andrea Berger, Elementary Principal; Lacie Cucciuffo, Elementary Principal; Rob Marra, Student Services and Special Education Director; Elaine Ruppert, Facilities Director; Aaron Menapace, Athletic director; David Shefter, Food Service Director; Cindy Sunday, Board Secretary; Visitors – Nicolette Hoover, Marcy Donatelli, Meghan Stramara, Nick Stramara, Carol Ranck, David Madara, Nicole Gregg

Pledge to the Flag

IV. Public Comments

Mr. Gebely asked for public comments. There were no public comments.

David Madara – Wrestling Coach Discussed the off season program and that they are looking for help with funding for students going to Wrestle at Youth Internationals in Fargo, ND.

V. Report of the Business Manager

- A. Recommend approval of the 2024-2025 Technology Equipment lease with Vantage Financial. This is a four year lease with annual payments of \$130,860 (cost of equipment is \$527,021.72) and an interest rate of -.45%. *
- A motion was made by Thomas DeAngelo, seconded by Birgit white to approve the 2024-2025 Technology lease with Vantage Financial. This is a four year lease with annual payments of \$130,860 (total cost of equipment is \$527,021.72 and an interest rate of -.45%.

A roll call voice vote on the motion was taken as follows:

Yes - Carson Adams, Thomas DeAngelo, Steven Gilbert, Tonia Krick, L
"Lolly" Leshner, Toni McFadden, Daniel Sarna. Birgit White,
Ryan Gebely

No - None

Motion carried with nine directors voting yes.

- B. 2024-2025 General Fund Final budget in the amount of \$56,717,670
Ms. Zimmerman distributed a handout to the board which shows \$36,000 decrease (see Exhibit XXVle-52)
- C. 2024-2025 Real Estate tax resolution
- D. 2024-2025 Homestead/Farmstead resolution
- E. 2024-2025 Depository Institutions
 - 1. General Fund – M&T Bank, Tompkins Bank, Pennsylvania Local Government Investment Trust (PLGIT)
 - 2. Capital Reserve Fund – Pennsylvania School District Liquid Asset Fund (PSDLAF)
 - 3. Debt Service Fund – Tompkins Bank
 - 4. Food Service Fund – M&T Bank, PLGIT
 - 5. HS and MS Activity Funds – M&T Bank
- F. 2024-2025 Facilities Use Fee Schedule
- G. 2024-2025 property and liability insurance renewals with CM Regent and Travelers Insurance in the amount of \$154,492.
- H. 2024-2025 volunteer accident insurance in the amount of \$500.
- I. 2024-2025 workers' compensation insurance renewal with AmTrust in the amount of \$175,501.
- J. 2024-2025 life and accidental death & dismemberment coverage with One America at a rate of \$.078/\$1000 coverage for an approximate total cost of \$15,647.
- K. 2024-2025 long term disability coverage with Equitable at the rate of \$.138/\$100 for an approximate total cost of \$3,200.
- L. Commit and assign fund balance in an amount to be determined later.
- M. HASD Administration to pay certain 2024-2025 invoices in advance of Board of Director approval if delaying the payment would result in (1) a late charge or (2) students or staff missing an event. Payment of these invoices to be subject to ratification by the Board at the next applicable Board meeting.

- N. Utilize cooperative purchasing agreements including, but not limited to: CoStars, Keystone Purchasing Network (KPN), US Communities, Amazon Business, E&I Cooperative Services, The Interlocal Procurement System (TIPS), Sourcewell, and PEPPM.
- O. 2024-2025 Custodial Supplies bid
- P. 2024-2025 Confidential Salaries
- Q. 2024-2025 through 2027-2028 Athletic Salary Schedule
- R. From the Capital Reserve Fund, HS Track Resurfacing proposal from American Athletic in the amount of \$486,400.
- S. First review of the following position descriptions (will be on the June 17th agenda for approval):
 - 1. Director, Operations
 - 2. Director, Information Technology
 - 3. Network Systems Specialist
 - 4. Technology Support Specialist
 - 5. Information Security Coordinator
 - 6. Special Education Coordinator

VI. Report of the Superintendent

- A. Recommend acknowledgement of the following separations:
 - 1. Kathy Mextorf - Volunteer Musical Costume Design
 - Effective 05/28/2024
 - 2. Leah Salomonsen – Paraeducator and ESY Counselor
 - Effective 05/31/2024
 - 3. Elise Davey – Classroom Teacher, Elementary
 - Effective 06/03/2024
 - 4. Tracy Peppiatt - Speech and Language Specialist
 - Effective 06/03/2024
 - 5. Mike Donley – Classroom Teacher, Elementary
 - Resignation submitted for the purpose of retirement
 - Effective 06/03/2024
 - 6. Melissa Kerchner - Elementary Teacher
 - Effective 06/03/2024
 - 7. Patrick Hand - Dedicated Building Substitute
 - Effective 06/03/2024
 - 8. Megan Keck - Dedicated Building Substitute
 - Effective 06/03/2024
 - 9. Nora Harrison - Dedicated Building Substitute
 - Effective 06/03/2024

10. Kylie Whitmoyer - Dedicated Building Substitute
 - Effective 06/03/2024
 11. Tami Bensinger - Dedicated Building Substitute
 - Effective 06/03/2024
 12. Bradley Buck – Grounds & Maintenance Technician
 - Effective 06/14/2024
 13. Manette Boyer - Paraeducator
 - Resignation submitted for the purpose of retirement
 - Anticipated last workday 09/20/2024 / Retirement date 06/05/2025
- B. Recommend approval of the following Administrative staff: *
1. Andrew Diehl – Director, Information Technology
 - Replacing Than Wright
 - Effective 06/24/2024
 - Annual Salary (prorated for term of employment): \$115,000
 - Qualification: Master degree; Cybersecurity and Information Assurance
- C. Recommend approval of the following Professional staff: *
1. Nicholas Stramara - School Counselor, Middle School
 - Replacing Chuck Kutz
 - Effective 09/01/2024
 - Annual Salary: \$53,883 / Master's Step 2
 - Certification: Education Specialist I; 1839, School Counselor PK-12
- D. Recommend approval of the following Support Staff:
1. Shelby Bowen – Building Secretary
 - Replacing Nicolette Hoover
 - Effective 07/01/2024
 2. Joseph Dunlap – ESY Paraeducator (one-on-one)
 - Effective 07/01/2024 – 07/05/2024
 - Hourly rate: \$50 / 7 hours per day
 3. Christian Brown – Temporary Custodian (Summer help)
 - Correction in pay rate approved May 20, 2024 from \$10 to \$13.34.
- E. Recommend approval of the following Extended School Year (ESY) Counselor, effective 07/09/2024 – 07/26/2024): *
1. Paige Behm
 - \$1000 stipend

1. Joseph Dunlap
 - \$1000 stipend

F. Recommend approval of the following Extended School Year (ESY) Junior Counselors, effective 07/09/2024 – 07/26/2024: *

1. Lily Bentz
2. Maile Bentz
3. Hunter Edwards
4. Savannah Litschi
5. Kayden Newpher
6. Kendel Pentz
7. Kaitlyn Peters

G. Recommend approval of the following Extra-curricular staff: *

1. Kaitlin Herflicker - Head Coach, Middle School Cheerleading
 - Replacing Natalie Macbeth
 - Effective upon receipt of all required employment documents
 - Stipend: \$1914 / Step 1
2. Courtney Gougler - Head Coach, Middle School Field Hockey
 - Replacing Donna Wertz
 - Effective 06/04/2024
 - Stipend: \$3021 / Step 3

A motion was made by Toni McFadden. Seconded by Daniel Sarna to approve the Administrative Staff, Professional Staff, Support Staff, Extended School Year (ESY) Counselors, Extended School Year Junior Counselors, and Extra-curricular Staff presented.

A roll call voice vote on the motion was taken as follows:

Yes - Carson Adams, Thomas DeAngelo, Steven Gilbert, Tonia Krick, L
"Lolly"

Leshner, Toni McFadden, Daniel Sarna. Birgit White, Ryan Gebely

No - None

Motion carried with nine directors voting yes.

VII. Information Items

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VIII. Dates to Remember

Month	Day	Event	Time
June	17	Board Meeting	6:30 p.m.
July	15	Board Meeting	6:30 p.m.

IX. New Business

X. Adjournment

A motion was made by Tonia Krick, seconded by Carson Adams to adjourn the meeting at 6:53 p.m. Motion carried.

MINUTES APPROVED ON
June 17, 2024

RECORDED BY

Ryan J. Gebely

Cynthia A. Sunday