HAMBURG AREA SCHOOL DISTRICT

**Hamburg, Berks County, PA 19526-0401**

**November 18, 2019**

The regular monthly meeting of the Board of Directors of the Hamburg Area School District was called to order by President, Brian R. Specht, at 6:48 p.m. in the James A. Gilmartin Community Room of Hamburg Area High School, Hamburg, Pennsylvania.

A roll call of directors followed, and the following directors were present:

Bradley R Faust, Todd D. Hummel, Laura “Lolly” Lesher, Andrew C. Raugh, Brian N. Riegel, Maggie L. Rhoades, Brian R. Specht

Absent – Leon J. Grim. Cory M. Johnson

There were seven directors present at the meeting when roll call was taken.

OTHERS PRESENT

Richard J. Mextorf, Superintendent; Michele Zimmerman, Business Manager; Chris Beissel, High School Principal, Damian Buggy, High School Dean of Students, Geno McGorry, Middle School Principal; Tim Easter, Middle School Dean of Students; Andrea Berger, Elementary Principal; Lacie Cucciuffo, Elementary Principal, Kim Byassee, Child Accounting and Transportation; Teresa Freiwald, Chief Learning Officer: Than Wright, Technology Supervisor; Shawn Gravish, Safety and Security Director; Chris Spohn, Director Operations and Project Development; Alexa Antanavage, Solicitor; Cindy Sunday, Secretary (NM); Visitors – Andrea Heckman, John R.H. Ide, Taylor Picone, Carrie Picone, Krista Stump

Mr. Specht opened the meeting with the Pledge of Allegiance to the Flag.

Mr. Specht announced the board met in Executive Session prior to this meeting to discuss real estate matters.

APROVAL OF MINUTES

A copy of the minutes of the meeting held on October 28, 2019 had been given to all members prior to this meeting.

A motion was made by Maggie L. Rhoades seconded by Todd D. Hummel to approve the minutes as written.

A roll call voice vote was taken on the motion as follows

“YES”- Bradley R. Faust, Todd D. Hummel, Laura “Lolly” Lesher, Andrew Raugh, Maggie L. Rhoades, Brian N. Riegel, Brian R. Specht

“NO” - None

Motion carried with seven directors voting “yes”.

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PUBLIC COMMENTS

Mr. Specht asked for public comments. There were no public comments.

### BOARD REPORTS

The following Board reports were given --

Berks E.I.T. Committee – Ms. Zimmerman

Joint Operating Committee – Mr. Raugh

Intermediate Unit – Mr. Specht

Building Committee – Mr. Riegel

President – Mr. Specht

**REPORT OF THE BUSINESS MANAGER-**

1. Review of Financial Results

Ms. Zimmerman distributed a review of the 2018-2019 financial results. (see Exhibit XXVh-92)

1. 2020-2021 Preliminary Budget Opt-Out Resolution (will be on December 9, 2019 for approval)
2. Acknowledgement of June 30, 2019 Unassigned Fund Balance of $2,445,017.87
3. Recommend approval of Board Policies:
   1. 247 – Hazing (see Exhibit XXVh-93)
   2. 806 – Child Abuse (see Exhibit XXVh-94)

A motion was made by Todd D. Hummel, seconded by Maggie L. Rhoades to approve policies 217 – Hazing and 806 – Child Abuse presented.

A roll call voice vote was taken on the motion as follows

“YES”- Bradley R. Faust, Todd D. Hummel, Laura “Lolly” Lesher, Andrew C. Raugh, Maggie L. Rhoades, Brian N. Riegel, Brian R. Specht

“NO” - none

Motion carried with seven directors voting “yes”.

1. First reading of Board Policies: (will be on January 27 agenda for approval)
   1. 103 - Nondiscrimination/Discriminatory Harrassment – School and Classroom Practices
   2. 103.1 - Nondiscrimination – Qualified Students with Disabilities
   3. 249 – Bullying/Cyberbullying

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**SUPERINTENDENT’S REPORT**

At this point Dr. Mextorf acknowledged Brian Riegel for serving 8 years on the Board and presented him with a certificate from PSBA.

* 1. Recommend approval of General Fund Treasurer’s Report (see Exhibit XXVh-95)
  2. Recommend approval of General Fund invoices submitted for payment and Arbiter Payments (see Exhibit XXVh-96)
  3. Recommend approval of the Food Service Treasurer’s Report and Food Service invoices submitted for payment (see Exhibit XXVh-97)
  4. Recommend approval of the Capital Reserve and Capital Projects Treasurer’s Report and Capital Reserve Invoices (see Exhibit XXVh-98)
  5. Recommend approval of the Debt Service Treasurer’s Report (see Exhibit XXVh-99
  6. Recommend approval of High School and Middle School Activities Fund Reports (see Exhibit XXVh-100)
  7. Recommend approval of disposal items presented on detailed listing (see Exhibit XXVh-101)

A motion was made by Maggie L. Rhoades, seconded by Todd d. Hummel to approve the General Fund Treasurer’s Report, General Fund invoices submitted for payment in the amount of $1,030,367.73(check # 00077237– 00077318 and \*D0000366 - \*D0000432 and arbiter invoices in the amount of $7,179.50; to approve the Treasurer’s Report Cafeteria Fund and invoices in the amount of $95,393.21check #00008060 – 00008069 and \*D0000026 - \*D0000038; to approve the Treasurer’s Report Capital Reserve and Capital Projects fund and Capital Reserve invoices in the amount of $76,871.00 (check # 00001266– 00001267); to approve the Treasurer’s Report Debt Service Fund; to approve the high school and middle school activities fund reports for September and October; to approve disposal items presented on detailed listing

A roll call voice vote was taken on the motion as follows:

“YES”- Bradley R. Faust, Todd D. Hummel, Laura “Lolly” Lesher, Andrew C. Raugh, Maggie L. Rhoades, Brian N. Riegel, Brian R. Specht

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“NO” - none

Motion carried with seven directors voting “yes”.

* 1. Recommend acknowledgement of the following separations:
     1. Meredith Harclerode, School Psychologist
        1. Effective 11/6/2019 with anticipated 60-day hold
     2. Pamela Witman, Special Education Classroom Teacher
        1. Resignation submitted for the purpose of retirement
        2. Effective ½/2020

At the meeting, Dr. Mextorf removed Meredith Harclerode from the agenda.

* 1. Recommend approval of the following Licensed Professionals:
     1. Stacie Yeakley, Temporary Elementary Home-bound Instructor

1. Extension of assignment, based on student need
2. Anticipated effective dates:11/4/2019 – 12/20/2019
3. $25.00 per hour, up to 5 hours per week
4. Bethel
   * 1. Brian Calderone, Temporary Secondary Home-bound Instructor
        1. Anticipated term: 150-day placement starting 11/11/2019
5. $25.00 per hour, up to 5 hours per week
6. Current HASD employee
7. Recommend approval of the following Support staff:
8. Lloyd Heckman, Head Custodian, Tilden
   * + 1. Effective 8/14/2019

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* + - 1. Annual Stipend: $1,900

1. Krista Stump, Paraprofessional
   * + 1. Replacing Kelly Salvati
       2. Effective 11/19/2019
       3. $13.34 per hour, 6.5 hours per day
       4. Orwigsburg
2. Connie Bechtel, Temporary Personal Care Assistant
   * + 1. Extension of assignment, based on student need
       2. Anticipated effective dates: 11/16/2019 – 12/20/2019
       3. $13.34 per hour, 2.5 hours per day
       4. Hamburg

K. Recommend approval of the following co-curricular / extracurricular staff:

1. Terence Laughlin, Co-advisor, High School Physics Club
2. Cory Lowe, Co-advisor, High School Physics Club
3. Joel Adam, Game Help
   * + 1. Effective 11/19/2019
       2. $35-$45 per event
       3. Shoemakersville

L. Recommend approval of the following volunteers:

1. Crystal Bowman
2. Alexa Breslin
3. Stephen Clark

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1. Joshua Faust
2. Zachariah Kish
3. Maria Giannelli-Vrabel

A motion was made by Todd D. Hummel, seconded by Laura ’Lolly” Lesher to approve the support staff, co-curricular staff and volunteers presented.

A roll call voice vote was taken on the motion as follows

“YES”- Bradley R. Faust, Todd D. Hummel, Laura “Lolly” Lesher, Andrew C. Raugh, Maggie L. Rhoades, Brian N. Riegel, Brian R. Specht

“NO” - None

Motion carried with seven directors voting “yes”.

M. Recommend approval of the following student trip

Perry Fifth Grade – Historical Philadelphia and Adventure Aquarium, New Jersey – May 20, 2020 – 60 students and 8 chaperones – approximate cost to the District - $2,042.

A motion was made by Todd D. Hummel, seconded by Maggie L. Rhoades to approve the Perry Fifth Grade student trip presented.

A roll call voice vote was taken on the motion as follows

“YES”- Bradley R. Faust, Todd D. Hummel, Laura “Lolly” Lesher, Andrew C. Raugh, Maggie L. Rhoades, Brian N. Riegel, Brian R. Specht

“NO” -None

Motion carried with seven directors voting “yes”.

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N. Recommend approval of the Memorandum of Understanding to implement the Intergovernmental Agreement between the School District and Municipalities in the School District. (see Exhibit XXVh-102)

A motion was made by Maggie L. Rhoades, seconded by Todd D. Hummel to approve the Memorandum of Understanding to implement the Intergovernmental Agreement between the School District and Municipalities in the School District.

A roll call voice vote was taken on the motion as follows

“YES”- Bradley R. Faust, Todd D. Hummel, Laura “Lolly” Lesher, Andrew C. Raugh, Maggie L. Rhoades, Brian N. Riegel, Brian R. Specht

“NO” -None

Motion carried with seven directors voting “yes”.

O. Recommend approval of the Settlement and Release Agreement regarding the copywrite dispute. (see Exhibit XXVh-103)

A motion was made by Brian N. Riegel, seconded by Todd D. Hummel to approve the Settlement and Release Agreement regarding the copywrite dispute.

A roll call voice vote was taken on the motion as follows

“YES”- Bradley R. Faust, Todd D. Hummel, Laura “Lolly” Lesher, Andrew C. Raugh, Maggie L. Rhoades, Brian N. Riegel, Brian R. Specht

“NO” -None

Motion carried with seven directors voting “yes”.

1. **Information Items**
2. Board Summary
3. November Enrollment

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* 1. **Dates to Remember**

|  |  |  |  |
| --- | --- | --- | --- |
| November | 25-26 | Early Dismissal |  |
|  | 27 | No School |  |
|  | 28-29 | Thanksgiving Holiday Recess |  |
| December | 2 | Thanksgiving Holiday Recess |  |
|  | 9 | School Board Reorganization | 6:30 p.m. |

1. **New Business**

No New Business was discussed.

1. **Adjournment**

A motion was made by Todd D. Hummel, seconded by Maggie L. Rhoades to adjourn the meeting at 7:10 p.m. Motion carried.

**MINUTES APPROVED ON**

**January 27, 2020**

**RECORDED BY**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Cynthia A. Sunday

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Brian R. Specht, President